

# Clare Lopez

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## EDUCATION

THE PACIFIC CONSERVATORY OF THE PERFORMING ARTS  
SAINT MARTIN'S UNIVERSITY

Acting Certificate  
Bachelor of Arts Music & Theatre  
*Magna Cum Laude; Society of Fellows Inductee*

## SKILL HIGHLIGHTS

- Microsoft Office Suite
- 8+ Years Teaching
- Google Drive
- Data Entry/Access Data basing
- 2+ Years Management
- Content/ Copy Writing
- 4 Years Experience Touring
- 3+ Years Administrative Work
- Social Media Marketing/ Canva

## EXPERIENCE

### BOOK FROM TAPE

#### *Director of Education & Outreach | Coach | Instructor*

2019—Present

Working in the studio as an off-camera reader with each actor. Handling the technical demands and setting the space, and coordinating lighting, and operating sound, and camera. Coaching actors on their read of the role, and giving notes, feedback, and revisions to help them achieve their most grounded performance. Editing, labeling and delivery of files to specifications of the casting director. Instructor for youth and adult acting courses. Developing educational curriculum.

### BREADCRUMBS PRODUCTIONS

#### *Associate Producer | Teaching Artist*

2017- 2019

Developing and fundraising for the launch of a new theatre company. Networking and community outreach. Casting, rehearsing, directing performers for the launch event, as well as for new work development in the CNY arts community. Navigation of company communications and developing new community partnerships. Coordinating registration, devising, and teaching Adult Education Courses & Workshops. Creating marketing initiatives via social media, and administrative support.

### PEACEFUL SCHOOLS

Fall Semester 2016

#### *Performing Arts Enrichment Instructor*

Developed and implemented project-based units to teach Peaceful Schools peace and social-skills curriculum through Performing Arts Enrichment Courses to grades 6-8<sup>th</sup>. Worked collaboratively with team to plan and implement engaging interactive hands-on units and lessons. Communicate and collaborate with school staff about enrichment lessons and curriculum. Maintain accurate student records. Taught in partnership at Westside Academy Middle School and building support through restorative conferencing and mediation.

### AUBURN PUBLIC THEATRE

2014-2015

#### *Teaching Artist*

Co-taught several acting courses for students aged 4-14. Devised and implemented lesson plans, directed student sharings, and wrote scripts for course material. Taught Little Rascals (age 4-7) and Acting (9-14), and acted as substitute teacher for Musical Theatre, Acting, and Improv courses.

**MERRY-GO-ROUND PLAYHOUSE**

2013-2015

***Tour Company Member | Road Manager***

Performed in MGR Youth Tour productions: *The Golden Goose*, *Longhouse*, *Once Upon a Wolf*, *Alice in Wonderland*, *Happy Circus*, *The Paper Bag Princess*, and *Emilia & The Heart of the Amazon* for students age 5-11. Toured productions throughout schools in upstate New York, acted as the tour Road Manager, managed tour receipts, answered student letters, taught pre-performance classroom workshops for each production. Taught Careers in the Arts Workshops for grades 3<sup>rd</sup>-5<sup>th</sup>, Echoes Creative Writing workshops for grades 6-8. Musical performer for Juice Box Jam (Ages 0-6).

**LEXINGTON CHILDREN'S THEATRE:**

2012-2013

***Season Education Intern & Summer Education Intern***

Devised and implemented over 30 lesson plans for Season and Summer Theatre School programming for students age 4-18 including: Creative Drama, Acting 101, Musical Theatre, Improv, Movement, Play Production, & Devising. Taught arts integration residencies onsite and offsite, directed performance workshops, performed in *Heap it On*, acted as the primary registrar for Theatre School, and assisted with outreach in local schools. Created materials for play guides for the 11 show season, instructed youth companies, conducted individual acting coachings, and performed administrative duties for the Education Department.

**AMERICORPS:**

2011-2012

***Full Time Literacy Tutor | Teaching Aid***

Tutored a caseload of 30 students an hour per week for an entire academic year. Achieved over a 92% success rate in improving students' scores at least one letter grade. Acted as a Teaching Aid and Tutor in two kindergarten classrooms (60+ students) & provided one-on-one mentoring for Transitional Youth, (age 13-18: homeless, in foster/ group homes)

**PCPA THEATERFEST:**

2011-2012

***Dramaturgy Intern***

Created Study Guides at PCPA Theaterfest for: *A Christmas Carol*, *All My Sons*, *Little Women: The Broadway Musical*, *The True Story of the Three Little Pigs*, and *Romeo and Juliet*. Directed conservatory students and adapted the script from the writing of Tennessee Williams for *The Williams Project*. Acted as Dramaturge *Little Women: The Broadway Musical*.

**KINGSMEN SHAKESPEARE COMPANY:**

Summer 2011

***Acting Intern | Teaching Artist***

Performed in *The Merchant of Venice*, *Taming of the Shrew*, *The Tamer Tamed*, *The Jew of Malta*, and The Green Show. Developed and implemented lesson plans for children ages 8-16 in 4 Kingsmen Shakespeare Summer Camp Course. Taught: Shakespeare, Acting 101, & Musical Theatre.

**SAINT MARTIN'S UNIVERISTY CAMPUS MINISTRY:**

2007-2009

***Music Director***

Selected music, created programs, taught musicians and singers music, ran rehearsals for weekly mass and monthly Taizé Prayer Services. Directed, sang, and acted as cantor for weekly Student Liturgies and additional holidays.

## REFERENCES

<p><b>Jordan Woods-Robinson</b>          Head Honcho          Book From Tape Acting Studio          4502 35<sup>th</sup> Street, Ste 100          Orlando, FL 32811          (407) 813-2407          jordan@bookfromtape.com</p>	<p><b>Lisa Chase</b>          Artistic Director of Youth Thr.          Merry-Go-Round Playhouse          17 William Street          Auburn, NY 13021          315.255-1305 ext 16          Lisachase@merry-go-round.com</p>	<p><b>Tanner Efinger</b>          Artistic Director          Breadcrumbs Productions          201 S West St          Syracuse, NY 13202          413.344.7997          breadcrumbstheatre@gmail.com</p>
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## AWARDS & PUBLICATIONS

“At Present” (Poem) Published on <b>elephant journal</b>	2015
“I Notice the Breeze As I Walk” (Poem) Published on <b>elephant journal</b>	2015
“Saturated with Negativity...” Published on <b>elephant journal</b>	2014
Santa Maria Arts Council Scholarship (2 <sup>nd</sup> place in Drama)	2012
Santa Maria Women’s Network Award	2010
<i>The Game</i> (Play) Produced at The State Theatre (Olympia, WA)	2009
<i>The Game</i> (Play) Presented Saint Martin’s University Scholars’ Day	2008
Society of Fellows inductee Saint Martin’s University	2008

## ARTISTIC CREDITS

ROMEO AND JULIET	Assistant Director	PCPA Theaterfest   Dir. Patricia Troxel
LITTLE WOMEN (Musical)	Dramaturge	PCPA Theaterfest   Dir. Roger DeLaurier
THE WILLIAMS PROJECT	Director	PCPA Conservatory Project
EYE TO EYE	Director	Saint Martin’s University Theatre
AFTER YOU	Director	Saint Martin’s University Theatre
FIRST RODEO	Casting Director	Stephen Caserta
WINDFALL (AUDIO PLAY)	Casting Director	Rogue Dialogue Production
PHOENIX	Playwright	PCPA Conservatory Staged Reading
THE GAME •	Playwright	State Theatre: Olympia
THE SHED (FEATURE FILM)	Costume Designer/Sup	Sideshow Pictures
UNEXPECTED FRIENDS	Playwright	Auburn Public Theatre Studio
LION, WITCH, & WARDROBE	Choreographer	Lexington Children’s Theatre
THE WIZARD OF OZ: PW	Playwright	Lexington Children’s Theatre
BRILLIANT TRACES	ASM	Saint Martin’s University Theatre
COMPLETE WORKS...	Stage Manager	Saint Martin’s University Theatre
THE FEAST	Stage Manager	Saint Martin’s University Theatre

• Selected & Presented at Saint Martin’s University Scholars’ Day 2008

## COURSES TAUGHT (ADULT)

<u>TITLE</u>	<u>METHODOLOGY</u>	<u>COMPANY</u>	<u>CONTACT HRS</u>
Acting & Script Analysis*	Scene Study	Breadcrumbs Productions	15 hours
Advanced Acting*	Scene / Monologue Study	Breadcrumbs Productions	15 hours
Audition Technique	Core	Breadcrumbs Productions	15 Hours
On-Camera Acting	Scene Study	Breadcrumbs Productions	15 hours
Virtual Drop-in*	Self-Tape	Book From Tape	2 Hours

## COURSES TAUGHT (YOUTH)

<u>TITLE</u>	<u>METHODOLOGY</u>	<u>AGE</u>	<u>COMPANY</u>	<u>CONTACT HRS</u>
Little Rascals	Creative Drama	4-7	Auburn Public Theatre	27
Where the Wild Things Are	Creative Drama	4-6	Lexington Children's Theatre	6
Once Upon a Time	Creative Drama	4-5	Lexington Children's Theatre	6
Tacky the Penguin*+	Creative Drama	6-8	Lexington Children's Theatre	6
Dooby Dooby Moo*+	Creative Drama	6-8	Lexington Children's Theatre	6
Shel Silverstine+	Creative Drama	8-12	Lexington Children's Theatre	6
Hansel and Gretel	Creative Drama	6-7	Lexington Children's Theatre	21
Angelina Ballerina	Creative Drama	4-5	Lexington Children's Theatre	20
Cinderella	Creative Drama	4-5	Lexington Children's Theatre	20
True Story of 3 Little Pigs	Play Production	9-14	Lexington Children's Theatre	30
Peter Pan+	Play Production	11-14	Lexington Children's Theatre	20
The Hobbit	Play Production	10-16	Lexington Children's Theatre	35
Harriet the Spy	Play Production	8-13	Lexington Children's Theatre	40
Legend of Sleepy Hallow	Play Production	10-16	Lexington Children's Theatre	40
Junie B Jones- Monkey Bus	Play Production	8-12	Lexington Children's Theatre	40
Harry Potter & Beedle...	Play Production	8-12	Lexington Children's Theatre	40
James and the Giant Peach	Play Production	8-12	Lexington Children's Theatre	40
Macbeth	Play Production	10-16	Lexington Children's Theatre	40
Emperors New Hair	Play Production (1 Day)	8-12	Lexington Children's Theatre	8
Dooley & The Snortsnoot	Play Production (1 Day)	8-12	Lexington Children's Theatre	8
Mid Summer Night's Dream	Shakespeare/Prod.	8-12	Kingsmen Shakespeare Com.	40
Julius Cesar	Shakespeare/Prod.	9-16	Kingsmen Shakespeare Com.	40
Quests and Heroes	Process Drama	6-8	Lexington Children's Theatre	9
Jedi Training Academy	Process Drama	6-7	Lexington Children's Theatre	40
Theatre Scholars	Devising/ Play Prod.	8-12	Lexington Children's Theatre	9
The Study of Acting	Skills Based	8-12	Lexington Children's Theatre	9
Acting Technique	Scene Study	12-16	Kingsmen Shakespeare Co.	40
Musical Theatre Revue	Skills Based	9-14	Lexington Children's Theatre	35
Musical Theatre Revue	Skills Based	9-13	Lexington Children's Theatre	9
Musical Theatre Revue	Skills Based	12-16	Kingsmen Shakespeare Co.	40
Audition Basics	Day Long Workshop	9-16	Lexington Children's Theatre	8
Superhero: Character	Day Long Workshop	7-12	Lexington Children's Theatre	8
Jr. Company	Elite Acting Troup	11-14	Lexington Children's Theatre	44
Company B	Elite Acting Troup	14-18	Lexington Children's Theatre	44
Westward Ho*+	Arts Integration Resid.	11-12	Lexington Children's Theatre	5
Acting Technique*+	Arts Day Residency	4-11	Lexington Children's Theatre	30 min
Echoes Creative Writing*+	Writing Workshop	11-14	Merry-Go-Round Playhouse	40 min
Golden Goose Prep*+	Pre-performance .	5-6	Merry-Go-Round Playhouse	30 min
Long House Prep*+	Pre-performance	9-10	Merry-Go-Round Playhouse	30 min
Happy Circus Prep*+	Pre-Performance	4-5	Merry-Go-Round Playhouse	30 min
Careers in the Arts	3 <sup>rd</sup> /4/5 Workshops	8-11	Merry-Go-Round Playhouse	50 min
Emilia...Amazon prep*+	Pre-Performance	9-10	Merry-Go-Round Playhouse	30 min
Performing Arts	Arts Enrichment	11-13	Peaceful Schools	Semester
Ground Work*	Scene Study	9-17	Book From Tape	24 hours
Into for Young Actors	Scene Study	10-16	Book From Tape	18

\*Indicates that this Course was taught multiple times + indicates taught offsite at Local Schools